ATCC Voice System Numbers

DESCRIPTION	QUICK DIAL.	PRIMARY EXTENTION
Base fire and emergency services	911	
ATCC voice mail	400	1-415-692-8301
ATCC Help Desk	411 option 3	1-415-692-8302
ATCC Store	411 option 2	1-415-692-8325

Important Dial Instructions from your home phone

DESCRIPTION	QUICK DIAL	PRIMARY EXTENTION
Call a base DSN		Just Dial- Example: 263-XXXX
DSN Base Operator	113	
To call a Japanese number		011-81-drop the first 0 of the #
International calls		011+ country code + #
US number		1 + area code + #

Dial Instruction from a Zama DSN

DESCRIPTION	PRIMARY EXTENTION
To call an ATCC number	98 + 1 + XXX-XXX-XXXX
To call ZAMA DSN extensions	Just Dial- Example: 263-XXXX
To call SAGAMIHARA	267-XXXX
To call DEPO	268-XXXX

Important Dial Instructions from an Off-Base Phone *including Japanese cell phones*

DESCRIPTION	PRIMARY EXTENTION
To call an ATCC number	03-4580-0135 then the 11 digits number
To call a Zama DSN number	046-407-XXXX
To call Sagamihara and DEPO DSN	042-869-XXXX/042-8694-XXX

Voicemail Guide

To access your voicemail:

- Dial 400 and wait for announcement
- Dial 1 + your 10 digit phone number
- Press #
- Enter <password>
- Press #

Your password must contain at least 4 digits.
Can't remember your password? Dial 411 and select option 3 to have your password reset.

Voicemail Commands

Main Menu

❶ New messages
❷ Old messages
❸ Send messages
❹ Transfer extensions
❺ Personal options
❻ Message count
❾ Exit

Personal Options

❶ Add or change greeting

> ❶ Review greeting or name
>   ❶ Save Greeting
>   ❷ Review
>   ❸ Re-record
> ❷ Re-record
> ❸ + # Delete greeting

❷ Create an extended absence greeting
❸ Turn on/off absence greeting
❹ Add or change name
❺ Change password
 * Previous menu

Message Menu

❶ Skip to next message
❷ + # Delete message
❸ Reply
❹ Forward

> ❶ Send message
> ❷ Review message
> ❸ Re-record message

❺ Replay
❻ Return the call

> ❶ Call this number
> ❷ Call different number